

THE NATIONAL IDENTIFICATION AND REGISTRATION ACT

**The National Identification and Registration
Regulations, 2024**

FIRST SCHEDULE

(Regulations 2, 3, 7, 8,
9, 10, 11, 12, 14, 15,
16 and 17)

FORM 10

**REQUEST BY INDIVIDUAL FOR DISCLOSURE OF IDENTITY
INFORMATION OF THAT INDIVIDUAL**

To: The National Identification and Registration Authority

(address)

I hereby request that the details of my personal data (which includes but is not limited to identity information) by the National Identification and Registration Authority as outlined below be transmitted to the third party indicated in this Form:

1. Name of requesting individual to whom the personal data relates (the “data subject”):

Last

First

Middle

Name of authorised representative:

Last

First

Middle

Nature of relationship of authorised representative.....

Proof of relationship.....

2. National Identification Number of data subject (*where applicable*):

xxx-xxx-xxx

3. Contact Information of requesting individual:

(Information will be sent electronically to the email address stated below unless requested to be provided in paper copy which may attract a cost).

Mailing Address:

Tel.: Fax:

Email Address:

Other arrangement for receipt of information.....

4. State the required personal data to be transferred in detail below (*Please state all information available to you which will assist us in fulfilling your request*).

.....
.....
.....

5. Address of third party recipient: (*Please indicate the manner in which to which your personal data should be sent*).

emailing a copy to them at

mailing the information, using any storage medium, to the following address:

.....
.....

Other (please specify):

- 6. I understand that this request will be dealt with in accordance with the requirements of the Data Protection Act, 2020.
- 7. I hereby swear that all the information provided by me is true and accurate and that no false, misleading or inaccurate information was provided by me. I understand that it is a criminal offence to knowingly provide untrue, misleading or inaccurate information to the Authority and that such offence is punishable under the National Identification and Registration Act and the law of Jamaica.

Date.....

Signature of applicant

Marksman Clause	
<i>(to be used when the applicant is unable to sign the application form due to illiteracy, disability or infirmity and is able to and desirous of making his/her mark)</i>	
Name of applicant: _____	
Mark of applicant: _____	
I (<i>insert name of certifying official</i>) have witnessed (<i>insert name of the applicant</i>) sign the application form in my presence after I have read it to him/her and explained its full effect. I am satisfied he/she fully understands the same and the implications and he/she expressed themselves as fully understanding the nature and effect of the contents.	
Name of certifying official: _____	
Signature of certifying official: _____	
<table border="1" style="margin: auto;"> <tr> <td style="padding: 5px;">Seal/stamp of certifying official <i>(where applicable)</i></td> </tr> </table>	Seal/stamp of certifying official <i>(where applicable)</i>
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Member of Parliament Justice of the Peace Parish Court Judge High Court Judge Public Officer (SEG 1 and above) Minister of Religion Commissioner of Oaths Notary Public Attorney-at-law Consular Officer

Bank Manager Credit Union Manager Medical Practitioner Clerk of Courts Marriage Officer Dental Surgeon Army Officer (Major and above) Police Officer (Gazetted Ranks) Veterinarian

Principal (Primary, Secondary & Tertiary Educational Institutions) Parish Councillor Enrolment Supervisor

The Authority will notify you of the action taken regarding the request within fourteen (14) days of the receipt of the request. Where the request is refused, you will be advised of the reasons for such refusal. You may appeal the decision of the Authority by filing a notice of appeal to the Appeal Tribunal within twenty-eight (28) days of the date specified above. Further information on how to file your appeal can be found on the Authority’s website or by contacting the Authority or the Appeal Tribunal.