

**THE NATIONAL IDENTIFICATION AND REGISTRATION ACT**

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**The National Identification and Registration  
Regulations, 2024**

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**FIRST SCHEDULE**

(Regulations 2, 3, 7, 8,  
9, 10, 11, 12, 14, 15,  
16 and 17)

**FORM 13**

**NOTIFICATION OF LOSS, THEFT, DAMAGE, MUTILATION  
OR DESTRUCTION OF NATIONAL IDENTIFICATION CARD**

VOLUNTARY DECLARATION OF ENROLLED INDIVIDUAL/  
AUTHORISED REPRESENTATIVE

IN THE MATTER OF \_\_\_\_\_  
(state full name of enrolled individual)

AND IN THE MATTER OF the Voluntary Declarations Act

AND IN THE MATTER OF section 16(7)(c) of the National Identification and  
Registration Act

I, \_\_\_\_\_  
(state full name of declarant)

Do solemnly and sincerely declare that:

1. \_\_\_\_\_ (hereinafter referred to as the  
(state name of enrolled individual)

enrolled individual) is enrolled in the National Identification System.

2. The National Identification Number of the enrolled individual

is xxx-xxx-xxx.

3. The enrolled individual was assigned a National Identification Card by the  
National Identification and Registration Authority.

4. The enrolled individual (*Delete the words that do not apply*) [is no longer able to  
use that National Identification Card because it was [mutilated/damaged/destroyed] [is  
not in possession of that National Identification Card because it was [lost/stolen].

5. The circumstances of the [loss/theft/mutilation/damage/destruction] are as  
follows. That on the \_\_\_\_\_ day \_\_\_\_\_, 20\_\_\_\_, (*set out the details of  
the loss/theft/mutilation/damage/destruction of the Card*).

6. (*To be completed in the case of loss or theft of the Card*):

\_\_\_\_\_ visited the police station  
(state name of individual who reported the loss or theft)

located at \_\_\_\_\_ on \_\_\_\_\_ day of \_\_\_\_\_

\_\_\_\_\_, 20\_\_\_\_ and made a report as to the loss/theft of the National Identification Card.

7. *(To be completed in the case of loss or theft of the Card):*

I have attached [the Police Report dated \_\_\_\_\_ to this Declaration] [the document issued by the Police Station indicating that a report was filed with the police, with the understanding that I will submit the Police Report within one month after the execution of this Declaration].

**OR**

*(To be used in the case of mutilation, damage or destruction):*

I hereby surrender the National Identification Card to the Authority.

**OR**

*(To be used where the Card is destroyed and irretrievable):*

I am not able to produce the National Identification Card for surrender to Authority due the manner or circumstances surrounding the destruction of the Card.

8. The enrolled individual does not intend to apply for a replacement Card.

And I make this solemn declaration believing the same to be true and by virtue of the Voluntary Declarations Act.

Taken and Acknowledged by the said)

\_\_\_\_\_)
(Full name of declarant)

\_\_\_\_\_)
(Signature of declarant)

This day of 20 )

At:

(\_\_\_\_\_)
(State address of Justice of the Peace)

BEFORE ME:

\_\_\_\_\_)
(State full name of Justice of the Peace)

\_\_\_\_\_)
(Signature of Justice of the Peace)

JUSTICE OF THE PEACE

Seal/stamp of
certifying official
(where applicable)

Marksman Clause

(to be used when the applicant is unable to sign the application form due to illiteracy, disability or infirmity and is able to and desirous of making his/her mark)

Name of applicant: \_\_\_\_\_

Mark of applicant: \_\_\_\_\_

I (insert name of Justice of the Peace) have witnessed (insert name of the applicant) sign the application form in my presence after I have read it to him/her and explained its full effect. I am satisfied he/she fully understands the same and the implications and he/she expressed themselves as fully understanding the nature and effect of the contents.

Name of Justice of the Peace: \_\_\_\_\_

Signature of Justice of the Peace: \_\_\_\_\_

Seal/stamp of
certifying official
(where applicable)

